



**NOTICE TO PROCEED**

15 MAR 2024

**RSG MARKETING CORP**  
8 Masunurin St., Sikatuna Village,  
Quezon City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 24-03-1087 dated 05 MAR 2024, you are hereby directed to proceed with the project and complete the same within the period stated in the attached Terms of Reference (TOR).

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**JOCKE D. DINO**  
Authorized Representative

Date: 15 MARCH 2024